

A G R E E M E N T

between

the ISDS International Centre (International Serials Data System)

and

. . . . (host institution) SLOVENSKÁ NÁRODNÁ KNIŽNICA MS
. 036 52 Martin, L. Novomeského 32

concerning the establishment of an ISDS National Centre in . . .
(country) . SLOVAK REPUBLIC

Annex 1

Annex 2

1. OBJECT

- 1.1 The International Centre for the Registration of Serial publications (ISDS International Centre) was established in Paris as a result of an agreement between Unesco and the Government of the French Republic with the aim of introducing and operating an automated system for the registration of serials, covering the whole range of recorded knowledge to be called the International Serials Data System (ISDS).

In order to fulfil its objectives, ISDS has established a working structure based on central coordination, guidance and processing under the responsibility of the International Centre and on decentralized registration, undertaken by National and Regional Centres,

In order to define respective responsibilities and means of cooperation, the International Centre and the host institution of the designated National Centre for..(country) enter into the following agreement.

- 1.2 A national Centre for ISDS called :
NÁRODNÉ CENTRUM ISDS SLOVENSKEJ REPUBLIKY.
is established in SLOVENSKEJ (country) from 1.1.1993 . (date)
By delegation of the member state, it is established in :
.
MESTO SLOVENSKEJ . . (host institution)
that by signing the present agreement accepts full responsibility for its adequate operations.

The National Centre shall have full responsibility for securing reliable financial support for its contribution to the ISDS as agreed by the General Assembly of the International Centre.

It shall undertake to provide names of contact persons as set out in Annex 1 and shall inform the International Centre of any changes.

The National Centre shall carry out its functions in accordance with the operational policies of ISDS and adheres to the common procedures, rules and standards defined in the ISDS Manual and its updates, or stated in the decisions made at the ISDS governance meetings, at the Directors of ISDS Centres meetings or by the International Centre.

The National Centre shall have sole responsibility for registering serials published in (country). Within the context of ISDS, registration is taken to mean the identification of a particular serial title, assigning to it an ISSN and a unique title, known as the key title, preparing a record containing the bibliographic and subject information required by the Manual, and submitting that record to the International Centre for inclusion in the ISDS international file.

2. THE RESPONSIBILITY OF THE NATIONAL CENTRE SHALL BE :

- a. to assign ISSN to serial publications, ensure the correct use and guard against the misuse of ISSN, bearing in mind that National Centres have sole responsibility for assigning ISSN to serials published in their respective countries ;
- b. to systematically register serials published within its country ;
- c. to build and maintain a national file of ISDS records ;
- d. to take part in standardization activities relating to serials and their bibliographic control at national and international levels ;
- e. to cooperate in the further development of ISDS and the harmonization of procedures, formats and standards by active participation in the work of ISDS ;
- f. to contribute its records to the international file maintained by the International Centre, and amend and update those records. The information shall be transferred ~~2x Year~~ . . . (intervals) on ~~Diskettes~~ (worksheets or magnetic tape or floppy disks) ;
- g. to establish communication with publishers and other users on all matters relating to ISDS ;
- h. to provide ISSN to publishers and other users on request ;
- i. to encourage publishers to print ISSN on serial publications ;
- j. to promote the use of ISSN as control numbers, in both manual and machine systems, by publishers, subscription agents, libraries, and other information providers ;
- k. to promote the use of ISSN in citations of serials ;
- l. to disseminate information from the national and international ISDS files. The National Centre may also maintain complete duplicates or subsets of the international file in order to serve its user community. Conditions in which these files may be reproduced or distributed are determined by agreement with the International Centre ;

- m. to cooperate with national programmes concerning serials, such as compiling national bibliographies, the building of union catalogues, information networks, etc ;
- n. to cooperate with other ISDS National Centres in the registration of serials responding to inquiries, etc ;
- o. to distribute "News from ISDS" and other promotional publications among national recipients selected by the National Centre ; and
- p. to keep the International Centre informed of all its activities on national developments of concern to ISDS. In particular, it shall send a written annual report on the occasion of the Directors of ISDS Centres meetings.

3. THE RESPONSIBILITY OF THE INTERNATIONAL CENTRE SHALL BE :

- a. to provide an initial block of ISSN to be renewed upon written request once the ISSN have been assigned by the National Centre to serials under its responsibility and reported to the international database ;
- b. to provide all records on serials published in SLOVAKIA . (country) which were registered by the International Centre prior to the establishment of the National Centre ;
- c. to provide on a continuous basis a set of ISDS publications and services as described in Annex 2 to the present agreement ;
- d. to compile and maintain the machine-readable ISDS international file, ensuring that it is accurate, consistent and continually updated ;
- e. to disseminate information from the international file to National Centres and other users ;
- f. to promote the establishment of National Centres. The International Centre enters into bilateral agreements with these centres to define means of cooperation and to ensure operation according to the policies and within the rules of ISDS ;
- g. to coordinate the activities of the network, and establish and maintain common rules, standards, policies and procedures in close cooperation with National and Regional Centres ;

- h. to work in conformity with the programmes and directives adopted by the Governing Board ;
- i. to assist in training members of the bibliographic and computer staffs of Centres. The training by the staff of the International Centre is given at the International Centre, or in international and regional seminars, or in individual National or Regional Centres ;
- j. to help Centres to automate their procedures by providing software packages, training and technical assistance ;
- k. to ensure close coordination between ISDS and other international organizations in related fields. Staff of the International Centre take part in activities concerning international standards relating to serials ;
- l. to register titles and assigns ISSN where no National or Regional Centre exists ;
- m. to register titles and assign ISSN to the serial publications of international organizations ; and
- n. to publish and maintain the List of serial title word abbreviations and any other publication and service as appropriate based on the international database or the cooperation of the network.

4. COPYRIGHT

The National Centre shall comply with the following conventions in all its operations, transactions or publications :

- a. the copyright of the International data base and the international publications derived from it belongs to the International Centre ;
- b. the copyright of the national file and the publications derived from it belongs to the National Centre ;
- c. the publications and products of the International Centre cannot be reproduced, sold, lent or otherwise be made available for reproduction or publication except by the International Centre or with its express consent ;
- d. no governmental or non-governmental organization, or individual may copyright any ISSN or any individual ISSN and key title combination nor will royalties be required for the use of ISSN.

5. Any changes or modifications to, or intent to cancel this agreement shall be made by written notification of the parties hereby. Notification shall be submitted six months prior to the intended date of such action.

In the event of cancellation of the agreement the National Centre shall definitively cease all activities relating to ISDS and shall return to the International Centre all ISDS documentation and publications, all remaining blocks of ISSN, and copies of the ISDS international database. A final update of the national database shall be reported to the International Centre who will assume responsibility for the maintenance of the data until a new National Centre is established. During the interim period before a new National Centre is in operation the International Centre will be the point of contact for users of the former National Centre.

Each party shall be responsible for informing its users.

On behalf of the ISDS
International Centre

Signature

Name

Director

Date :

On behalf of the host institution
of the National Centre

Signature

Name Dr. Miroslav Bielik

Head of institution
Dr. Štefan Hanakovič

Date : 1.2.1993